



dream. invent. think. organize.



Job Title:	Segue Gardens Urban Farm Assistant		
Department/Group:	Non-Exempt	Job Term	Quarterly-Per Diem
Location:	1636 Churchlane Phila PA 19141	Travel Required:	Yes
Level/Salary Range:	\$13/hr	Position Type:	Part time-15hrs/wk
Will Train Applicant(s):	Yes	Posting Expires:	Until filled
External posting URL:			
Internal posting URL:	www.ditoinc.org		
Applications Accepted By:			
E-mail: tcouncil@ditoinc.org			
Job Description			
<p>About DITO's Segue Gardens:</p> <p>DITO's Segue Gardens (SGP), is a small and growing 510(c)(3) farming initiative focused on strengthening community health through equitable fresh food access, support of farms and gardens, and facilitation of discovery-based learning. It began with a social worker native to West Oak Lane tired of seeing her neighborhood decline from drugs and poverty. What started as a personal venture to clear a 20-year vacant plot used for illicit activity, quickly blossomed into a holistic plan for communal restoration. Today, DITO Inc. provides educational agriculture courses and organic produce to youth and families, from that once blighted plot. It also provides a weekly food bank coupled with wellness courses that has fed over 1000 families. Over the years DITO Inc. has built working partnerships with non-profits, universities, religious organizations, and political figures to ensure urban communities remain properly serviced</p> <p>Role</p> <p>The Urban Farmer Assistant works all aspects of DITO's Segue Gardens Community Farm and ensures successful implementation of program goals to increase availability of fresh produce to the West Oak Lane community. This role assists the Farm Manager with fostering educational programming to the community on how to grow their own organic food and gardening.</p> <p>The Urban Farmer Assistant reports directly to the Farm Manager and can provide some managerial oversight to seasonal hires and interns. This position entails managing hands-on program operations at the farm as well as home/office-based program coordination and communications. This role entails assisting in community service projects with several universities and neighboring schools towards a successful growing season and farmers' market. The right person will bring enthusiasm, creativity, and cultural sensitivity to the work, while advancing community connections and partnerships. They must have great knowledge and skill in organic farming and community engagement.</p>			

Essential Functions:

- Assist with managing aspects of farm operations including orchard management, community garden, high tunnel, pollinator gardens, greenhouse propagation, with a focus on organic low-till and Integrated Pest Management growing methods
- Assist with greenhouse seedling production; determine seeding, potting up, and planting schedules for crops destined for veggie beds, high tunnel, pollinator gardens, distribution to community gardeners and community members. Assist all seeding, watering, potting up, hardening off, monitoring for disease/pests.
- Assist with all aspects of community and education programs including community garden, community compost program, farm stand, after school garden club, volunteer workdays, workshops, community-focused donations, etc.
- Assist with training and oversight of staff/team: seasonal hire, college interns, apprentices, volunteers
- Assist with implementation of on and off-site education programs to culturally diverse groups of youth and adults with varying levels of expertise
- Serve as a main point of contact for community partnerships
- Represent Segue Gardens through onsite tours, partnership meetings, conference/workshop presentations, media interviews, etc.
- Assist in developing educational materials: planting guides, lesson plans, video content, curricula, etc.
- Facilitate community connections to foster a sense of community around growing food.
- Assist with record keeping and program evaluation: Track and analyze data related to program partners, student participants, crop plans, volunteer/intern hours, harvest records, monthly reports, and program impact and outcomes. Maintain records and provide info as requested in a timely manner.

Qualifications

- 2-3 years of experience with chemical free/organic diversified vegetable production required. Working knowledge of common diseases and pests is a must.
- 1-2 years of experience with greenhouse propagation required.
- 1-2 years of experience in community outreach required; ability to connect and communicate with people in socially and economically diverse communities.
- 1 yr experience recommended in supervising/overseeing volunteers and interns.
- 1 yr experience recommended in coordinating educational programs for adults and youth.
- Season extension/high tunnel growing experience are a plus.
- Experience with carpentry, irrigation systems, small machines are a plus.
- Competency in Spanish is a plus.
- Experience working in urban communities and Black communities and/or communities of color.
- Demonstrated interest in food justice, local food systems, farm/garden-based education and community health.
- Self-motivated, detail-oriented, with strong organizational skills, and the ability to work independently.

Application Process:

We encourage people of color, LGBTQ, religious minorities, recent immigrants, and applicants from all generational, economic, and educational backgrounds to apply.

Applications will be accepted and reviewed on an ongoing basis until the position is filled. Please submit a resume, two references, and a cover letter to tcouncil@ditoinc.org for consideration. Please reference "Segue Gardens Urban Farm Assistant" in the subject line.